

## Instructions on how to view your examination results:

1. Log in to heiCO with your user name and password. Click on „Meine Leistungen (DE)/My Achievements (EN)“ on your start page (Figure 1).

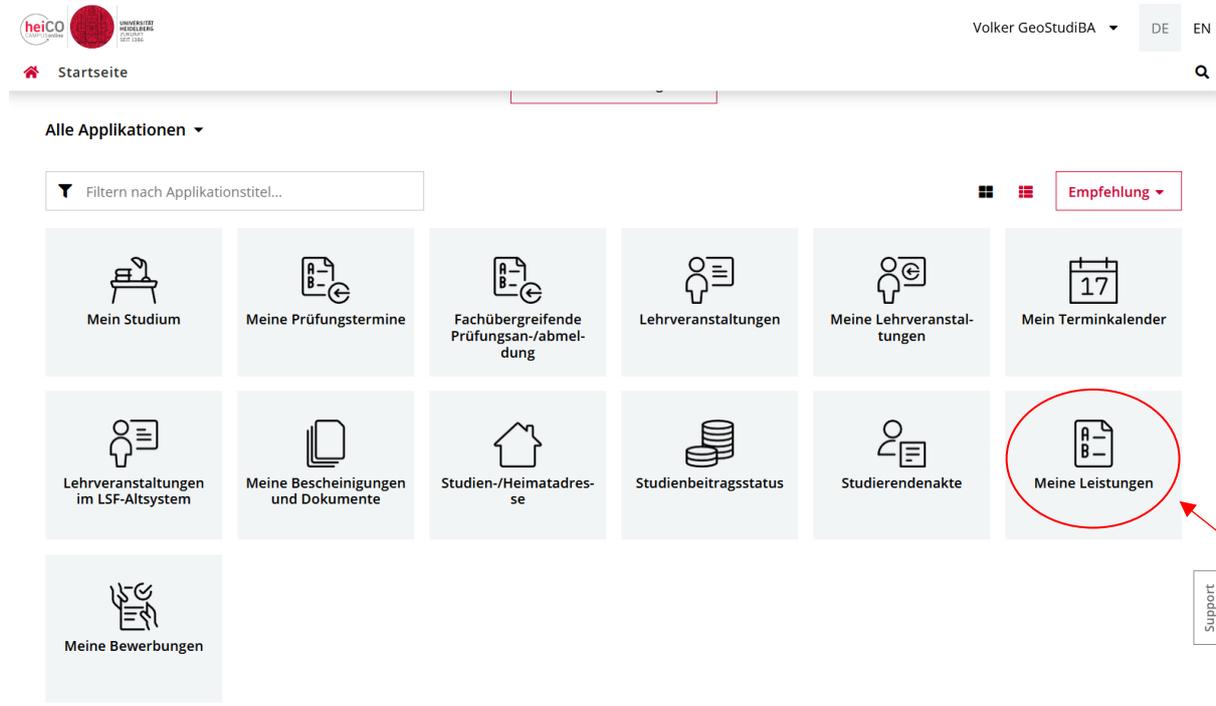


Figure 1

2. You will now see all the examinations you have taken so far, including your valid and invalid examinations, recognition, final thesis(es), supplementary examinations, further training and your degree. (Figure 2).

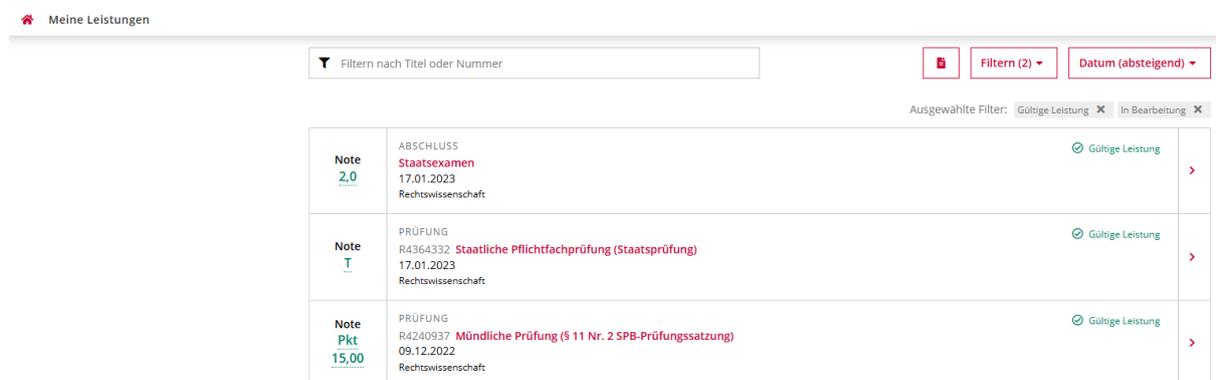


Figure 2

3. To call up the details of individual examination performances, click on the arrow symbol next to this examination performance (Figure 3).

Meine Leistungen

Filtern nach Titel oder Nummer

Filtern (2) Datum (absteigend)

Ausgewählte Filter: Gültige Leistung In Bearbeitung

Note <b>2,0</b>	ABSCHLUSS <b>Staatsexamen</b> 17.01.2023 Rechtswissenschaft	Gültige Leistung	>
Note <b>1</b>	PRÜFUNG R4364332 <b>Staatliche Pflichtfachprüfung (Staatsprüfung)</b> 17.01.2023 Rechtswissenschaft	Gültige Leistung	>
Note <b>Pkt 15,00</b>	PRÜFUNG R4240937 <b>Mündliche Prüfung (§ 11 Nr. 2 SPB-Prüfungssatzung)</b> 09.12.2022 Rechtswissenschaft	Gültige Leistung	>

Figure 3

4. The exam details will then be displayed in the following format (Figure 4).

Meine Leistungen / Staatsexamen

< Zurück

Status

Typ

Beurteilung

Studium

Status

Gültige Leistung

Typ

Abschlusstyp Staatsexamen

Beurteilung

Datum 17.01.2023

Note gut (2,0)

ECTS-Credits -

Studium

Studien-ID 1250 08 135

Studium Staatsexamen - Rechtswissenschaft (1250 08 135)

Studienplankontext [0] Rechtswissenschaft - PO 0 / Keine Zuordnung

Figure 4

5. If you would now like to print out a transcript of records, click on the document symbol at the top right of the overview page of your examination results (Figure 5).

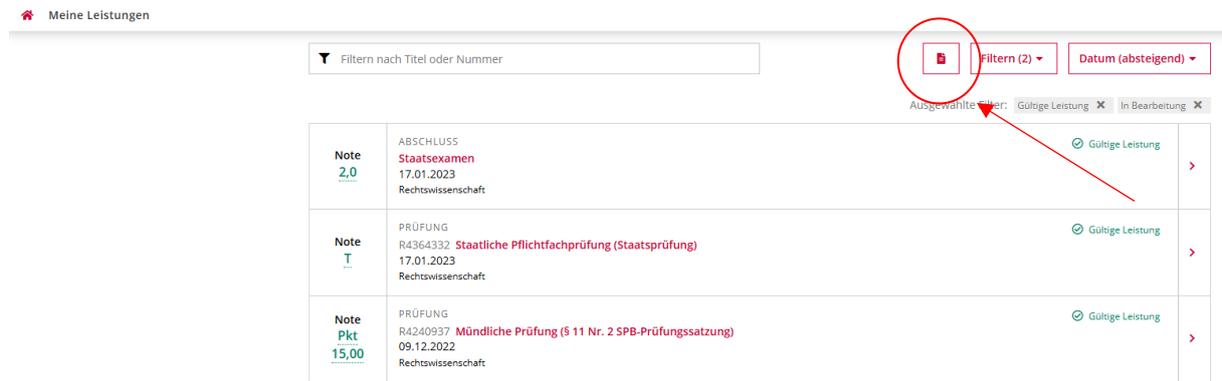


Figure 5

6. You will then be shown an overview of your examination results. Click on the document symbol for the desired degree programme to generate a transcript of records for it. You can save this as a PDF file and print it out (Figure 6).

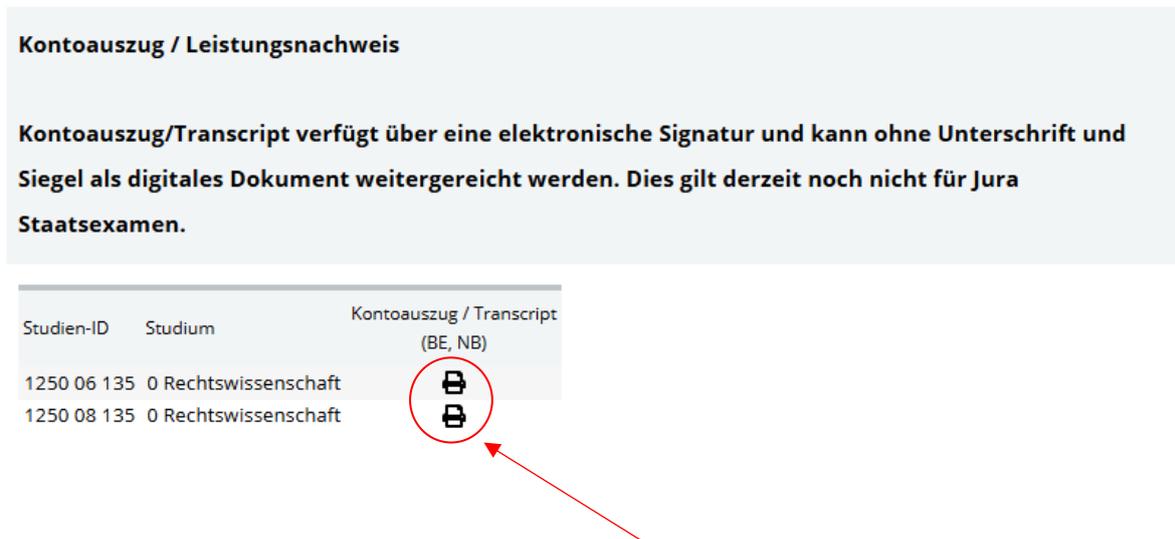


Figure 6