Instructions on how to attend a lecture via heiCO

1. Log in to heiCO with your user name and password. Click on 'Courses' on your start page (Figure 1) and then select the course you would like to attend (see the „Instructions on how to find a course with an example").
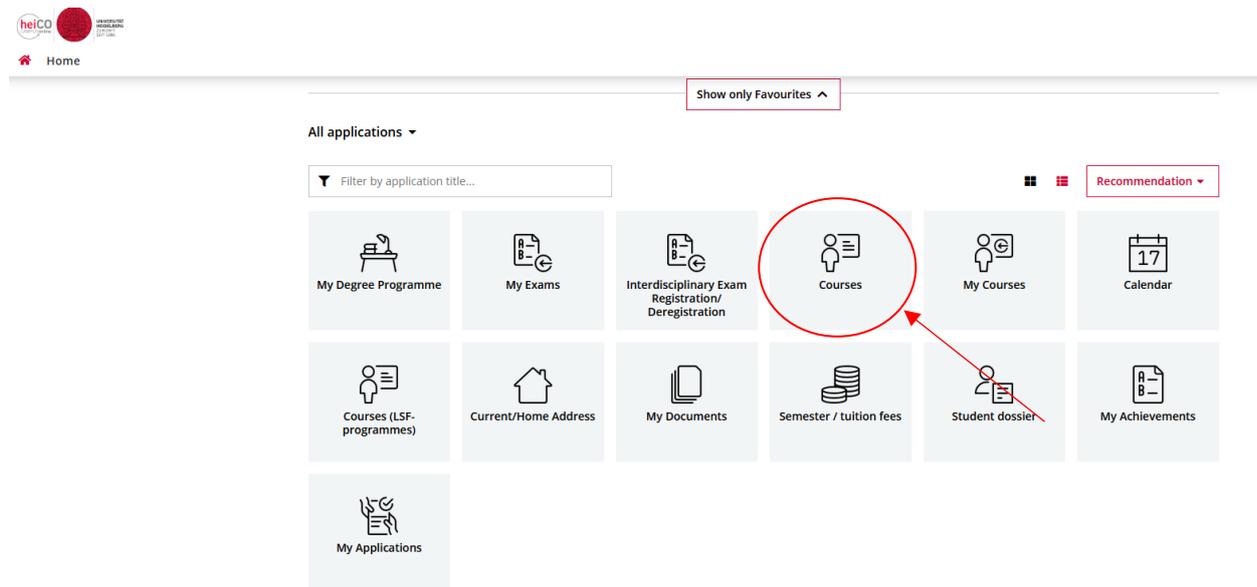

Figure 1

2. Once you have selected a course, you will be shown the details of this course. Then click on the 'Go to course registration' field at the bottom left (Figure 2).
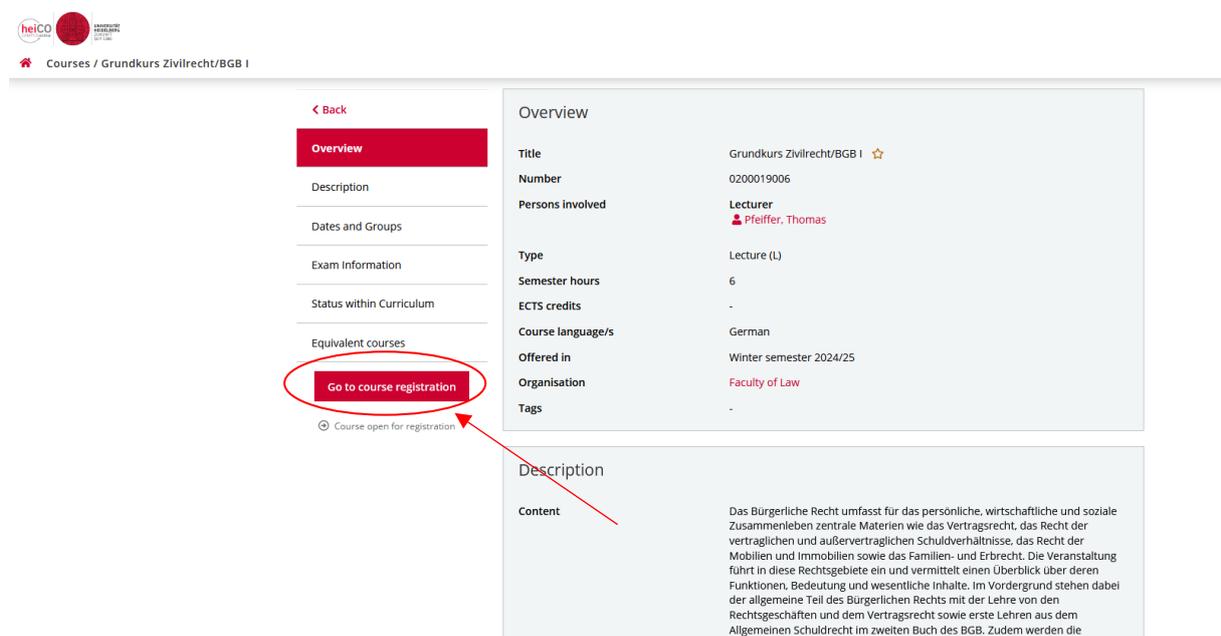

Figure 2

3. You will then be redirected to the registration procedure.

Please click the 'Standardgruppe' box (Figure 3).
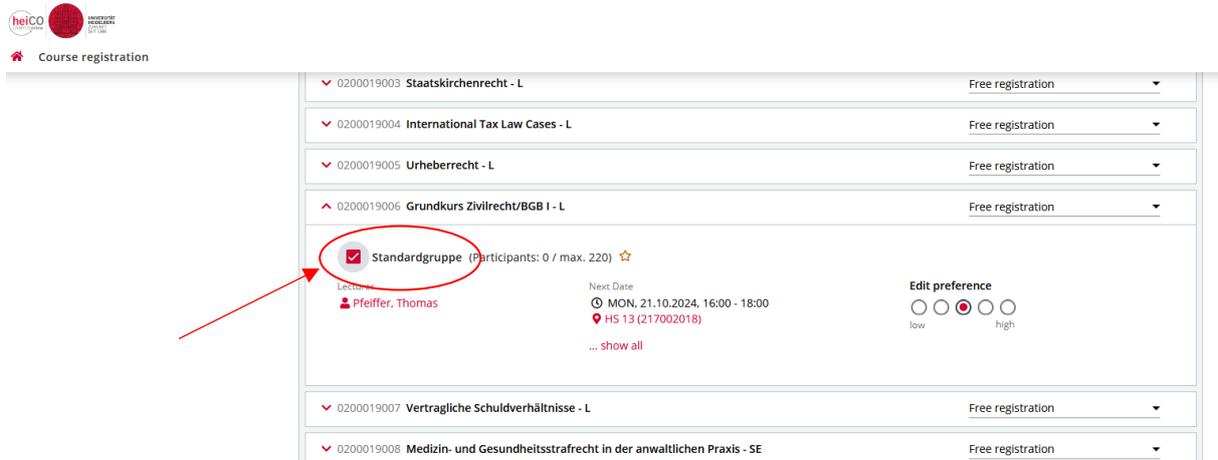
Figure 3

4. Then scroll down to the bottom and click on 'Enter place request' (Figure 4).
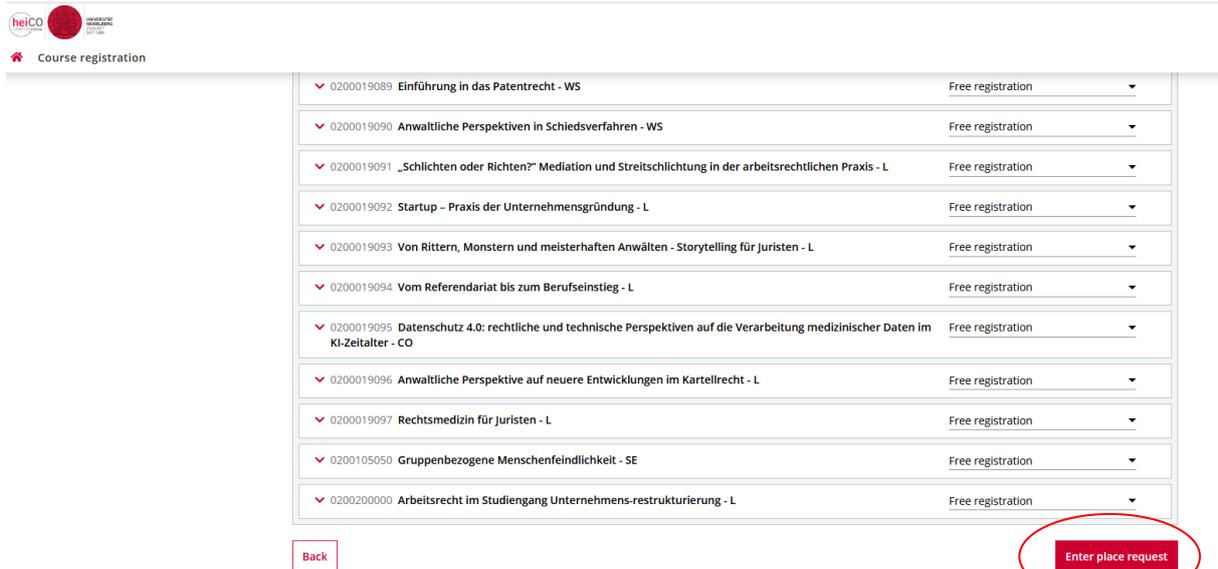
Figure 4

5. You have now booked the selected course. If you would like to book further courses, proceed in the same way.